

Parklee Community Primary School
Remote Learning: Home School Agreement



Pupils	Parents/Carers	School
<p>I will...</p> <ul style="list-style-type: none"> ✓ Be assured that wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities. ✓ Potentially work a day or two behind what has been shared through the Class Dojo and Teams apps. ✓ Be suitably dressed when learning at home and when using Teams Apps and with a parent or guardian present. ✓ Only access the material shared by my teacher and ask for parental permission to use technology for anything beyond that. ✓ Read daily, either independently or with an adult. ✓ Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative. ✓ Remember to tell an adult if anything worries them whilst working online. ✓ Never share any personal information with others online, including addresses, phone numbers, login information or passwords. 	<p>We will...</p> <ul style="list-style-type: none"> ✓ Support their child's learning to the best of their ability. ✓ Where possible, share any work their child is proud of with the class teacher. ✓ Encourage their child to access and engage with Class Dojo or Teams apps if they require support of any kind. ✓ Refrain from screen shooting or copying any information, messages or posts to share on social media or any other platform outside of the Class Dojo or Teams apps. ✓ Know they can continue to contact their class teacher during normal teaching hours (8:50am-3:10pm) through the Class Dojo app if they require support of any kind, and understand that the teacher may not be able to respond immediately. ✓ Check their child's completed work each day and encourage the progress that is being made. ✓ Talk to their child regularly about the benefits and risks of the online world and give them space to ask questions and talk about anything that worries them. ✓ Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax. ✓ Ensure that their children use the messaging service appropriately and for school purposes only. All messages will be screened and monitored by schools. 	<p>We will...</p> <ul style="list-style-type: none"> ✓ Share teaching and activities with their class through Padlet, Class Dojo, Teams or Parklee Blogs. ✓ Monitor the use of Parklee Blogs where children are able to showcase learning on a wider platform and comment on other children's work. ✓ Continue teaching in line with current, extensive planning that is already in place throughout the school. ✓ Where possible, include answers or explanations to help. ✓ Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this. ✓ Keep in contact with children and parents through the Class Dojo app. ✓ Provide an English, Maths activity each day based on National Curriculum expectations for that year group. ✓ Provide a curriculum learning piece of work based on a project or current area of interest from the children once per week. ✓ Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways. ✓ Online feedback and comments (where possible) on Class dojo or Parklee Blogs consisting of a positive comment and something to work on (fix it / practice). ✓ Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow e.g. Policy Development. ✓ If unwell themselves, school will endeavour to cover distance learning with another member of staff. However, cover may not always be possible and parents should access the planned online activities provided. Follow up of messages on the Class Dojo and Teams apps during this time will not be undertaken until the teacher is fit to work. Where possible a member of SLT (Senior Leadership Team) and the Headteacher will have access to parental messages.
Signed _____ (Child)	Signed _____ (Parent/Carer)	Signed _____ (Class Teacher)



Live Lessons through Teams

- ✓ Parents and pupils will only use the online zoom log in given by the teacher through Class Dojo. Parents and pupils will wait in holding room until the teacher is ready to begin the Teams lesson.
- ✓ Pupils should be in a neutral that is safe and appropriate.
- ✓ Under no circumstances should lessons be accessed from a bedroom. There should be no inappropriate objects or information visible.
- ✓ Teachers streaming a live lesson will, where possible, ensure another adult is in the room/on the Teams app. Lessons should never start without colleagues being aware.
- ✓ Teachers, whilst in school should introduce themselves and the accompanying staff member, who should be visible to the children, were possible. Live lessons will not be interrupted.
- ✓ If accessing from home, Teachers will be in a neutral area where nothing personal or inappropriate can be seen or heard in the background.
- ✓ Teachers will keep a log of any live lessons, recording what it was about, when it took place, the pupils and staff that were present and any issues that arose.
- ✓ Where possible, teachers will try to adapt/differentiate the lesson to suit the needs of different learners, however this may not always be possible.
- ✓ All online sessions will be recorded by staff for safeguarding and professional development purposes. Children are not permitted to record or screen shot any part of the live lesson. Staff will make parents aware that the session will be recorded and parents can turn off cameras if they so wish.
- ✓ Live Lessons will be kept on file for 2 days at which point they will be deleted if no concerns have been raised.
- ✓ Children will not be able to contact each other when staff are not present in the online lesson.
- ✓ Children will be given clear rules at the start of each session and will be given opportunities to respond appropriately. If there is any inappropriate or disruptive behaviour, the teacher will ask the child/parent to leave the session.
- ✓ Children must always be civil and respectful to teachers and fellow students as they would be in a classroom session.
- ✓ Pupils must hang up at the end of the lesson once instructed to do so. The teacher must be the last person in the meeting to hang up.
- ✓ Live lessons will only take place if teachers feel it is necessary or if it will enhance learning or well-being.
- ✓ No eating is permitted by children/staff during the live lesson.
- ✓ Appropriate clothing should be worn by staff, children and parents at all times.
- ✓ Appropriate supervision of children during live Team learning sessions is a parental responsibility.
- ✓ Teachers will make contact with pupils at least once a week in the event of a lockdown.
- ✓ Teams sessions will take place during a morning learning session on school premises where possible.

Signed _____ (Child)	Signed _____ (Parent/Carer)	Signed _____ (Class Teacher)
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